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| For Academic Affairs and Research Use Only | |
| Proposal Number: |  |
| CIP Code: |  |
| Degree Code: |  |

**EXISTING CERTIFICATE or DEGREE PROGRAM**

**OFFERED AT OFF-CAMPUS LOCATION FORM**

**[X] Undergraduate Curriculum Council**

**[ ] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | David Kern | 3/12/2020 |   **Department Curriculum Committee Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **COPE Chair (if applicable)** |
| |  |  | | --- | --- | | Patricia Robertson | 3/12/2020 |   **Department Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Head of Unit (if applicable)** |
| |  |  | | --- | --- | | John Seydel | 3/20/2020 |   **College Curriculum Committee Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Undergraduate Curriculum Council Chair** |
| |  |  | | --- | --- | | Jim Washam | 3/23/2020 |   **College Dean** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Graduate Curriculum Committee Chair** |
| |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **General Education Committee Chair (if applicable)** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Vice Chancellor for Academic Affairs** |

1. **Contact Person** (Name, Email Address, Phone Number)

Dr. Patricia Robertson, [probertson@astate.edu](mailto:probertson@astate.edu), 870-972-2300

1. **Name of existing program**.

B.S. Business Administration

1. **Proposed effective date:**

Fall 2020

1. **Proposed location of off-campus site.**

ASU Mountain Home

1. **Reason for offering proposed program at off-campus site**.

Several two year colleges have asked for a hybrid model of program offerings to allow their place-bound transfer students to enroll in a bachelor program after completing an associate degree without relocating. We will offer hybrid bachelor programs comprised of in-class courses and online courses to place-bound and working adult students for their third and fourth year of college to allow them to receive a bachelor’s degree without having to leave their area and still receive the personal in-person class experience that online-only programs do not give. Students must transfer an A.S. Business degree.

1. **Identify courses and/or degrees to be offered at the proposed site.**

|  |  |  |  |
| --- | --- | --- | --- |
| Year 1 - Fall Semester | | | **Legend** |
| HIST 1013 **OR** HIST 1023 | World Civilization to 1660 **OR** World Civilization since 1660 | 3 | Blue classes are classes offered at ASU Mountain Home as part of their A.S. in Business program |
| ENG 1003 | Composition I | 3 | Green Classes are A-State courses taught in-person on the ASU Mountain Home campus |
| MATH 1023 | College Algebra | 3 | Orange classes are offered online as part of A-State Online |
| SOC 2213 | Principles of Sociology | 3 |
| SPCH 1203 | Oral Communication | 3 |
| Year 1 - Spring Semester | | |
| ENG 1013 | Composition II | 3 |
| CIS 2503 | Microcomputer Business Applications | 3 |
| ECON 2313 | Principles of Macroeconomics | 3 |
| MATH 2143 | Business Calculus | 3 |
| PHYS 1203 | Physical Science/Lab | 4 |
| Year 2 - Fall Semester | | |
| ACC 2003 | Principles of Accounting I | 3 |
| BIOL 1004 | Biological Science/Lab | 4 |
| BUS 2023 | Legal Environment of Business | 3 |
| ECON 2323 | Principles of Microeconomics | 3 |
| HIST 2763 **OR** HIST 2773 **OR** POSC 2103 | The United States to 1876 **OR** The United States since 1876 **OR** United States Government | 3 |
| Year 2 - Spring Semester | | |
| ACC 2013 | Principles of Accounting II | 3 |
| VISUAL 2503 **OR** MUS 2503 **OR** THEA 2503 | Fine Arts Visual **OR** Fine Arts Music **OR** Fine Arts Theatre | 3 |
| BUS 2113 | Business Statistics | 3 |
| BUS 2563 | Business Communications | 3 |
| ENG 2003 **OR** ENG 2013 | World Literature to 1660 **OR** World Literature since 1660 | 3 |
| A.S. in Business Degree Conferred by ASU Mountain Home | | |
| Year 3 - Fall 2020 Semester | | |
| IDS 3013 | Critical Thinking in the Profession (Elective) | 3 |
| MGMT 3123 | Principles of Management | 3 |
| UL BUS | Upper-Level Business Elective | 3 |
| CIT 3013 | Management Information Systems | 3 |
| COMS 4243 | Interpesonal Communication (Elective) | 3 |
| Year 3 - Spring 2021 Semester | | |
| MIC | Microeconomics Elective | 3 |
| COMS 4373 | Conflict Resolution (Elective) | 3 |
| FIN 3713 | Business Finance | 3 |
| MAC | Macroeconomics Elective | 3 |
| Year 3 - Summer 2021 Semester | | |
| ACCT | Accounting Elective | 3 |
| INT | International Elective | 3 |
| Year 4 - Fall 2021 Semester | | |
| IDS 4013 | Seminar in Professional Development (Elective) | 3 |
| FIN | Finance Elective | 3 |
| MKTG 3013 | Marketing | 3 |
| Elective | Elective | 1 |
| COMS 4253 | Intercultural Communication (Elective) | 3 |
| Year 4 - Spring 2022 Semester | | |
| IDS 4023 | Leadership in the Profession (Elective) | 3 |
| CIT 3523 | Operations Management | 3 |
| MKTG | Marketing Elective | 3 |
| MGMT 4813 | Strategic Management | 3 |
| B.S. Business Administration Degree Conferred by A-State | | |

1. **Will students be able to complete all program requirements at this location? If not, where?**

It will be a mixture of courses offered at this location and online courses in order for the student to complete all program requirements.

1. **Institutional curriculum committee review/approval date:**

Enter text...

1. **Provide a list of services that will be supplied by consortia partners or outsourced to another organization (faculty/instructional support, course materials, course management and delivery, library-related services, bookstore services, services providing information to students, technical services, administrative services, online payment arrangements, student privacy consideration, services related to orientation, advising, counseling or tutoring, etc.) Include the draft contract/Memorandum of Understanding (MOU) for each partner/organization offering faculty/instructional support for the program.**

N/A, all will be handled by A-State Jonesboro campus

1. **Provide written notification to accrediting body or licensing agency of your intention to offer program at an off-campus location and their written response to you, if applicable.**

The Higher Learning Commission approved (April 24, 2009) A-State for the “Notification” program, allowing A-State to open new additional locations with in the United States.

President/Chancellor Approval Date:

Board of Trustees Notification Date:

Chief Academic Officer: Date: