

For Academic Affairs and Research Use Only	
Proposal Number	
CIP Code:	
Degree Code:	

## NEW OR MODIFIED COURSE PROPOSAL FORM

Undergraduate Curriculum Council

Graduate Council

New Course,  Experimental Course (1-time offering), or  Modified Course (Check one box)

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Rashele Wade 2/28/2023  
**Department Curriculum Committee Chair**

[Redacted Name]

ENTER DATE...

**COPE Chair (if applicable)**

Cheryl Knight 2/28/2023  
**Department Chair**

[Redacted Name]

ENTER DATE...

**Head of Unit (if applicable)**

Amy Hyman 03/13/2023  
**College Curriculum Committee Chair**

[Redacted Name]

ENTER DATE...

**Undergraduate Curriculum Council Chair**

Mary Elizabeth Spence 3/6/2023  
**Office of Accreditation and Assessment (new courses only)**

[Redacted Name]

ENTER DATE...

**Graduate Curriculum Committee Chair**

Scott E. Gordon 3-13-23  
**College Dean**

\_Len Frey\_\_\_\_\_

5/1/23

**Vice Chancellor for Academic Affairs**

ENTER DATE...

General Education Committee Chair (if applicable)

**1. Contact Person (Name, Email Address, Phone Number)**

Donna Parker, [dparker@astate.edu](mailto:dparker@astate.edu), (870) 972-2527

**2. Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2023 Bulletin 2023/2024

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a "Modification requested?" prompt need not be completed if the answer is "No."*

3.

	Current (Course Modifications Only)	Proposed (New or Modified) <i>(Indicate "N/A" if no modification)</i>
Prefix		SW
Number*		6722
Title (include a short title that's 30 characters or fewer)		Advanced Field III
Description**		Sem. Hours: 2  This third advanced field placement focuses on the development of rural-based clinical knowledge and skills. Advanced field placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop clinical practice skills  Prerequisites: Graduate Social Work Student, SW 6702, SW 6712

\* Confirm with the Registrar's Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9.* Course number confirmed with Registrar on 3/6/2023

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

**4. Proposed prerequisites and major restrictions** [Modification requested? New Course

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

- a. **Yes** Are there any prerequisites?
  - a. If yes, which ones?  
Graduate Social Work Student, SW 6702, SW 6712
  - b. Why or why not?  
Course only available to graduate social work students that have successfully completed SW 6702 and SW 6712
- b. **Yes** Is this course restricted to a specific major? Yes
  - a. If yes, which major? Graduate Social Work Students

**5. Proposed course frequency** [Modification requested? No – graduate course]

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

**6. Proposed course type** [Modification requested? New Course]

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

This course type is an Internship

**7. Proposed grade type** [Modification requested? New Course]

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])  
The proposed grade for this course is Standard Letter Grade

8. Is this course dual-listed (undergraduate/graduate)? No

9. Is this course cross-listed? No

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

a. – If yes, please list the prefix and course number of the cross-listed course.

Enter text...

b. – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

N/A

10. Is this course in support of a new program? No

a. If yes, what program?

Enter text...

11. Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)? No

a. If yes, which course?

Enter text...

## Course Details

**12. Proposed outline**                      **[Modification requested? New Course]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Weekly Schedule	Student Internship Hours	Student Assignments
Week 1	24 hours	Learning Agreement Discussion Board: Clinical Practice
Week 2	24 hours	Process Recording 1 Discussion Board: Clinical Practice
Week 3	24 hours	Process Recording 2 Discussion Board:
Week 4	24 hours	Process Recording 3 Discussion Board: Clinical Practice
Week 5	24 hours	Process Recording 4 Discussion Board: Clinical Practice
Week 6	24 hours	Process Recording 5 Discussion Board: Clinical Practice
Week 7	24 hours	Process Recording 6 Discussion Board: Clinical Practice Final Learning Agreement Evaluation

**13. Proposed special features**                      **[Modification requested? New Course]**

(e.g. labs, exhibits, site visitations, etc.)

Faculty Liaison will make a minimum of one site/zoom visit with agency field supervisor and student within this 7-week session. More may be required as needed.

**14. Department staffing and classroom/lab resources** N/A

- a. Will this require additional faculty, supplies, etc.? No  
No

**15. Yes / No** Does this course require course fees? No

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

## Justification

### Modification Justification (Course Modifications Only)

#### 16. Justification for Modification(s)

### New Course Justification (New Courses Only)

#### 17. Justification for course. Must include:

- a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

The MSW program has been approved to go 100% online. This course is being added to accommodate the change from the 15-week semester to the 7-week semester for the advanced field sequence. Previously, students in the advanced year of the MSW program completed their internship hours over the fall and spring semesters with Advanced Field 1 and Advanced Field II with a total of 6 credit hours. This course will be added to the advanced field sequence as Advanced Field III, and all three courses will be 2 credit hours each, totaling the 6 credit hours required by the program for advanced field practice. (Course modification forms for Advanced Field I and Advanced Field II have been submitted to reduce credit hours from 3 to 2 per course)

- b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

This course supports the ability for the MSW program to go online by allowing adequate time for students to complete their advanced field internship hours. Our accreditation body, Council on Social Work Education, mandates that students complete the minimum of 500 internship hours during the advanced year.

- c. Student population served.

Graduate social work students enrolled in the Advanced MSW Program

- d. Rationale for the level of the course (lower, upper, or graduate).

Only graduate social work students in the Advanced MSW Program can enroll in an Advanced Field course

## Assessment

### Assessment Plan Modifications (Course Modifications Only) No

**18. Yes / No** Do the proposed modifications result in a change to the assessment plan? No  
*If yes, please complete the Assessment section of the proposal*

### Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)

**19.** What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

This course will serve as the final internship for the advanced field curriculum to which students are expected to demonstrate evidence of competency attainment in all 9 areas listed on the assessment plan. These competencies are set by our accrediting body, the Council on Social Work Education, with the program identifying advanced practice behaviors that prepare graduates for clinical skills needed by social workers providing mental health services. Students develop a learning agreement with their agency field supervisors that provides specific learning activities to integrate classroom knowledge into direct practice. This learning agreement is monitored and adjusted throughout the internship by the agency field supervisor, and faculty liaison to promote competency attainment and prepare the student for clinical practice.

**20.** Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

<b>Program-Level Outcome 1 (from question #19)</b>	<i>As the final internship of the advanced field sequence, students will be able to demonstrate competency attainment at the advanced level for all 9 areas as set by the Council on Social Work Education</i>  <i>Competency 1: Demonstrate Ethical and Professional Behavior</i> <i>Competency 2: Engage Diversity and Difference in Practice</i> <i>Competency 3: Advance Human Rights and Social, Economic, and Environmental Justice</i> <i>Competency 4: Engage in Practice-informed Research and Research-informed Practice</i> <i>Competency 5: Engage in Policy Practice</i> <i>Competency 6: Engage with Individ., Families, Groups, Org, and Communities</i> <i>Competency 7: Assess Individuals, Families, Groups, Organizations, and Communities</i> <i>Competency 8: Intervene with Individ., Families, Groups, Org., and Communities</i> <i>Competency 9: Evaluate Practice with Individ., Families, Groups, Org, and Communities</i>
Assessment Measure	<i>Assignments, Discussion Boards and Final Evaluation of Learning Agreement</i>
Assessment Timetable	<i>This course provides ongoing assessment of practice behaviors with a final assessment of the student’s learning agreement that reviews all competencies at the end of the semester.</i>
Who is responsible for assessing and reporting on the results?	The Graduate Faculty member assigned to teach this course will report the results and data to the Director of Field Education.

*(Repeat if this new course will support additional program-level outcomes*

**Course-Level Outcomes**

21. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

As the final internship of the advanced field sequence and at the end of this term, the student will be able to:

<b>Outcome 1</b>	Provide clinical intervention that includes the assessment of rural based needs impacting resources for therapeutic interventions and the commitment to social welfare and justice.
Which learning activities are responsible for this outcome?	<i>24 hours a week in an Advanced level internship Weekly clinical discussion board Process Recordings</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

*(Repeat if needed for additional outcomes)*

<b>Outcome 2</b>	Integrate an understanding of the interrelationship between micro, mezzo and macro issues, to employ treatment and social action strategies as part of the planned change process; and to facilitate development in individuals, families, groups and service delivery systems.
Which learning activities are responsible for this outcome?	<i>24 hours a week in an Advanced level internship Weekly clinical discussion board Process Recordings</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 3</b>	Demonstrate an ability to utilize analytical skills to review and critique practice models and interventions used with individuals, families, and groups
Which learning activities are responsible for this outcome?	<i>24 hours a week in an Advanced level internship Weekly clinical discussion board Process Recordings</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 4</b>	Incorporate research findings into the selection of interventive processes and to routinely employ systematic methods of data collection to measure intervention effectiveness
Which learning activities are responsible for this outcome?	<i>24 hours a week in an Advanced level internship Weekly clinical discussion board Process Recordings</i>
Assessment Measure	<i>Final Evaluation of Student Learning Agreement/Competency Performance</i>

<b>Outcome 5</b>	Professional identity grounded in ethical practice that enables the professional use of self with clients; utilize supervision and consultation appropriately; and apply social work values and principles to guide practice.
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Which learning activities are responsible for this outcome?	24 hours a week in an Advanced level internship Weekly clinical discussion board Process Recordings
Assessment Measure	Final Evaluation of Student Learning Agreement/Competency Performance

## Bulletin Changes

### Instructions

**Please visit <http://www.astate.edu/a/registrar/students/bulletins/index.dot> and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.**

**\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**

[https://catalog.astate.edu/preview\\_program.php?catoid=4&poid=979&returnto=113](https://catalog.astate.edu/preview_program.php?catoid=4&poid=979&returnto=113)

Before:

### CONCENTRATION CURRICULUM:

- 
- SW 6003 - Psychosocial Pathology for Social Work Practice Sem. Hrs: 3
  - SW 6013 - Social Work Ethics Sem. Hrs: 3
  - SW 6023 - Social Work Evaluation & Research Sem. Hrs: 3
  - SW 6033 - Clinical Practice with Individuals Sem. Hrs: 3
  - SW 6053 - Clinical Practicum with Groups and Families Sem. Hrs: 3
  - SW 6063 - Rural Social Work Policy Practice Sem. Hrs: 3
  - SW 6083 - Trauma Focused Practice Sem. Hrs: 3
  - SW 6093 - Service and Leadership in Social Work Sem. Hrs: 3
  - SW 6702 - Advanced Field I Sem. Hrs: 2
  - SW 6712 - Advanced Field II Sem. Hrs: 2
  - **SW 6722 - Advanced Field III Sem. Hrs: 2**
  - Social Work Elective Sem. Hrs: 6
- Sub-total: 36



After:

## CONCENTRATION CURRICULUM:

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- SW 6003 - Psychosocial Pathology for Social Work Practice Sem. Hrs: 3
  - SW 6013 - Social Work Ethics Sem. Hrs: 3
  - SW 6023 - Social Work Evaluation & Research Sem. Hrs: 3
  - SW 6033 - Clinical Practice with Individuals Sem. Hrs: 3
  - SW 6053 - Clinical Practicum with Groups and Families Sem. Hrs: 3
  - SW 6063 - Rural Social Work Policy Practice Sem. Hrs: 3
  - SW 6083 - Trauma Focused Practice Sem. Hrs: 3
  - SW 6093 - Service and Leadership in Social Work Sem. Hrs: 3
  - SW 6702 - Advanced Field I Sem. Hrs: 2
  - SW 6712 - Advanced Field II Sem. Hrs: 2
  - SW 6722 – Advanced Field III Sem. Hrs: 2
  - Social Work Elective Sem. Hrs: 6
- Sub-total: 36

BEFORE:

SW6722– Advanced Field III

Sem. Hrs.: 2

This third advanced field placement focuses on the development of rural-based clinical practice knowledge and skills. Placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop clinical skills.

Prerequisites: Graduate Social Work Student, SW6702, SW6712

AFTER:

SW 6722 – Advanced Field III

Sem. Hrs.: 2

This third advanced field placement focuses on the development of rural-based clinical practice knowledge and skills. Placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop clinical skills.

Prerequisites: Graduate Social Work Student, SW6702, SW6712