NEW OR MODIFIED COURSE PROPOSAL FORM

[ ]   **Undergraduate Curriculum Council**

[x]   **Graduate Council**

[ ]New Course, [ ]Experimental Course (1-time offering), or [X]Modified Course   (Check one box)

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Rashele Wade 2/28/2023
Department Curriculum Committee Chair

ENTER DATE…
COPE Chair (if applicable)

Cheryl Knight 2/28/2023
Department Chair

ENTER DATE…
Head of Unit (if applicable)

_____Amy Hyman_____ 03/13/2023
College Curriculum Committee Chair

ENTER DATE…
Undergraduate Curriculum Council Chair

ENTER DATE…
Director of Assessment (new courses only)

ENTER DATE…
Graduate Curriculum Committee Chair

Scott E. Gordon 3-13-23
College Dean

_Len Frey_____ 5/1/23
Vice Chancellor for Academic Affairs

ENTER DATE…
General Education Committee Chair (if applicable)

1

Form Revised: 08/06/2019

1. **Contact Person (Name, Email Address, Phone Number)**

Donna Parker, dparker@astate.edu, (870) 972-2527

2. **Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2023 Bulletin 2023/2024

Instructions:

Please complete all sections unless otherwise noted. For course modifications, sections with a "Modification requested?" prompt need not be completed if the answer is "No."

3.

	Current (Course Modifications Only)	Proposed (New or Modified) *(Indicate "N/A" if no modification)*
Prefix	SW	N/A
Number*	5813 5712	5712
Title (include a short title that's 30 characters or fewer)	~~Full-Time~~ Foundation Field II	**Foundation Field II**
Description**	Sem. Hours: ~~3~~ 2 This second ~~full-time~~ foundation field placement continues to ~~focuses~~ focus on ~~the~~ development of ~~rural-based~~ generalist practice knowledge and skills. Placements in ~~the~~ foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills Prerequisites: Graduate Social Work Student, SW ~~5803~~ 5702	Sem. Hours: 2 This second foundation field placement continues to focus on development of generalist practice knowledge and skills. Placements in foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills Prerequisites: Graduate Social Work Student, SW 5702

* Confirm with the Registrar's Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*.
**Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

Registrar provided new course number to reflect change to 2 credit hours

4. **Proposed prerequisites and major restrictions   [Modification requested? Yes**
(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).
  a. **Yes**   Are there any prerequisites?

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a.   If yes, which ones?
Graduate Social Work Student, and SW 5702 (course name & number changing, same course)
b.   Why or why not?
Course only available to graduate social work students that have successfully completed SW5702

b.   **Yes**   Is this course restricted to a specific major?
a.   If yes, which major?   Graduate Social Work Students

5. **Proposed course frequency**   [**Modification requested?** No]
 (e.g. Fall, Spring, Summer; if irregularly offered, please indicate, "irregular.") *Not applicable to Graduate courses.*

6. **Proposed course type**   [**Modification requested?** No]
Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

7. **Proposed grade type**   [**Modification requested?** No]
What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])
Enter text…

8.   Is this course dual-listed (undergraduate/graduate)? No

9.   Is this course cross-listed? No
(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)

a. – If yes, please list the prefix and course number of the cross-listed course.
Enter text…

b. – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?
N/A

10.   Is this course in support of a new program? No
a.   If yes, what program?
Enter text…

11.   Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)? No
a.   If yes, which course?
Enter text…

Course Details

12. **Proposed outline**   [**Modification requested?** No]
(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

13. **Proposed special features**   [**Modification requested?** No]

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(e.g. labs, exhibits, site visitations, etc.)

14. Department staffing and classroom/lab resources N/A

Enter text…

     a.   Will this require additional faculty, supplies, etc.? No

        Enter text…

15. Yes / No   Does this course require course fees? No

   If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.

Justification

Modification Justification (==Course Modifications Only==)

16. Justification for Modification(s)

This course modification request includes the need to drop the words "full-time" from the title of this course and in the description as it is no longer specified as a full-time course. Part-time and full-time students will take the same course with their degree plans reflecting part-time or full-time hours depending on how many other courses they are enrolled in.

This course modification request includes a change in credit hours from 3 to 2. In the traditional face to face program, students completed Foundation Field I and Foundation Field II, both at 3 credit hours each to total of 6 credit hours for the foundation field sequence. In order to adjust to the 7-week semester of the online program, a third course will be added to the foundation field sequence. Students will complete their foundation field internship hours over three courses at 2 credits each. (Foundation Field I, Foundation Field II and Foundation Field III) This modification will still provide the students with a total of 6 credit hours for the foundation field sequence and meet the requirements of our accreditation body.

This course modification request includes a modification in the description of the course to reduce the word count to 40 or below as requested along with the deletion of the "full-time" language.

New Course Justification (==New Courses Only==) N/A

17. Justification for course. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)
Enter text...

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.
Enter text...

c. Student population served.
Enter text...

d. Rationale for the level of the course (lower, upper, or graduate).
Enter text...

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Assessment

Assessment Plan Modifications (<mark>Course Modifications Only</mark>) No

18. Yes / No   Do the proposed modifications result in a change to the assessment plan?
If yes, please complete the Assessment section of the proposal

Relationship with Current Program-Level Assessment Process <mark>**(Course modifications skip this section unless the answer to #18 is "Yes")**</mark>

19. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

20. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program's continuous improvement assessment process.

For further assistance, please see the 'Expanded Instructions' document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.

Program-Level Outcome 1 (from question #19)	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Assessment Measure	Please include direct and indirect assessment measure for outcome.
Assessment Timetable	What semesters, and how often, is the outcome assessed?
Who is responsible for assessing and reporting on the results?	Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans?

(Repeat if this new course will support additional program-level outcomes)

Course-Level Outcomes

21. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

Outcome 1	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Which learning activities are responsible for this outcome?	List learning activities.
Assessment Measure	What will be your assessment measure for this outcome?

(Repeat if needed for additional outcomes)

Bulletin Changes

https://catalog.astate.edu/preview_program.php?catoid=4&poid=979&returnto=113

Before:

FOUNDATION CURRICULUM:

- SW 5003 - Human Behavior and the Social Environment I Sem. Hrs: 3
- SW 5023 - Foundations of Practice I Sem. Hrs: 3
- SW 5043 - Foundations of Practice II Sem. Hrs: 3
- SW 5053 - Social Welfare Policy/Services Sem. Hrs: 3
- SW 5063 - Social Justice and Diversity Sem. Hrs: 3
- SW 5333 - Human Behavior and the Social Environment II Sem. Hrs: 3
- SW 5702 - Foundation Field I Sem. Hrs: 2
- SW ~~5813~~ 5712 ~~Full-Time~~ Foundation Field II Sem. Hrs: ~~3~~ 2
- SW5722 – Foundation Field III Sem. Hrs: 2
- Social Work Elective Sem. Hrs: 3
  Sub-total: 27

After:

FOUNDATION CURRICULUM:

- SW 5003 - Human Behavior and the Social Environment I Sem. Hrs: 3
- SW 5023 - Foundations of Practice I Sem. Hrs: 3
- SW 5043 - Foundations of Practice II Sem. Hrs: 3
- SW 5053 - Social Welfare Policy/Services Sem. Hrs: 3
- SW 5063 - Social Justice and Diversity Sem. Hrs: 3
- SW 5333 - Human Behavior and the Social Environment II Sem. Hrs: 3
- SW 5702 –Foundation Field I Sem. Hrs: 3

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- SW 5712 - Foundation Field II Sem. Hrs: 2
- SW 5722 – Foundation Field III Sem. Hrs: 2
- Social Work Elective Sem. Hrs: 3
  Sub-total: 27

BEFORE:

SW ~~5813~~ 5712– ~~Full-Time~~ Foundation Field II

Sem. Hrs.: ~~3~~2

This second ~~full-time~~ foundation field placement continues to focus~~es~~ on ~~the development of rural-based~~ developing generalist practice knowledge and skills. Placements in the foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist skills.

Prerequisites: Graduate Social Work Student, SW 5702

AFTER:

SW 5712– Foundation Field II

Sem. Hrs.: 2

This second foundation field placement continues to focus on developing generalist practice knowledge and skills. Placements in the foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist skills.

Prerequisites: Graduate Social Work Student, SW 5702