



**MEMORANDUM OF UNDERSTANDING
TRANSFER ARTICULATION**

**SOUTHEAST ARKANSAS COLLEGE
AND
ARKANSAS STATE UNIVERSITY-JONESBORO**

**Associate of Applied Science
and
Bachelor of Applied Science in Organizational Supervision**

This Memorandum of Understanding ("Agreement"), entered into on ___ of August, 2018, ("Effective Date") by and between Arkansas State University-Jonesboro (hereinafter, "ASUJ"), located at 2105 Aggie Road, Jonesboro, Arkansas 72401, and Southeast Arkansas College (hereinafter "SEARK"), located at 1900 Hazel Street, Pine Bluff, Arkansas 71603.

PURPOSE

The purpose of this Agreement is to facilitate the transfer and degree completion of students earning the Associate of Applied Science at SEARK to the Bachelor of Applied Science in Organizational Supervision. Through collaborative efforts, ASUJ and SEARK will provide clarity regarding the degree requirements herein, and afford students the opportunity to earn a high-quality degree from both institutions in the most efficient manner possible.

AGREEMENT

It is agreed that any student who has earned the Associate of Applied Science at SEARK will be admitted to the Bachelor of Applied Science in Organizational Supervision at ASUJ in either the on-campus or A-State Online program with full junior classification, subject to the provisions listed below.

ADMISSION REQUIREMENTS

- A. The student must complete the requirements necessary for general admission to ASUJ as well as specific admission to the ASUJ Bachelor of Applied Science in Organizational Supervision program.
- B. The student will have earned the Associate of Applied Science at SEARK.
- C. Degree program admission requirements for students who transfer pursuant to this Agreement will be determined in the same manner as if their initial enrollment had been at ASUJ.

TRANSFER OF CREDITS

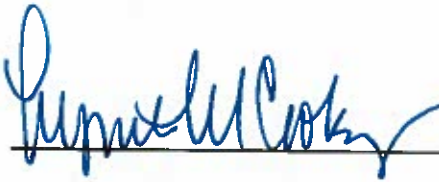
- A. Course requirements for this Agreement are displayed on the following attachments (see Appendix A). Students who have earned an Associate of Applied Science degree will be awarded 45 AAS Technical Professional Course hours.
- B. A transfer student who has not completed all of the courses specified within the Associate of Applied Science degree plan at SEARK, before entering ASUJ, must work with an academic advisor to ensure timely completion of degree program requirements.
- C. Current and updated copies of catalogs/curricular requirements for the ASUJ Bachelor of Applied Science in Organizational Supervision program will be available to SEARK online. Catalogs/Curricular requirements are available for both the on-campus and A-State Online programs.
- D. Remedial course grades will not be computed in the cumulative GPA for purposes of admission to ASUJ.

IMPLEMENTATION AND REVIEW

- A. The Chief Academic Officers at each institution will implement the terms of this Agreement, including incorporation of any mutually agreed upon changes into subsequent revisions of this Agreement, assuring compliance with system policy, procedure and guidelines.
- B. This Agreement will be reviewed on an annual basis. Both ASUJ and SEARK agree to notify one another in a timely manner of any curriculum changes that would significantly impact the nature of this Agreement.
- C. ASUJ and SEARK will work together cooperatively, in the best interest of affected students, to resolve any issues related to the transfer of courses should changes to either degree program occur while the Agreement is in effect.
- D. Students will be subject to the terms and conditions of this Agreement in accordance with their academic year of entry at SEARK. A student may opt for a subsequent revision of this Agreement, but must meet all of the requirements specified therein.
- E. ASUJ and SEARK will make every effort to inform students of this Agreement. This may include, but is not limited to, inclusion within each institution's website, published catalog, recruitment publications, media announcements, social media engagement, and in-person information sessions.

MISCELLANEOUS

- A. This Agreement is effective upon execution and shall remain in effect even if persons, positions, and/or titles change.
- B. This Agreement may be terminated by either party with at least 90 calendar days written notice.
- C. In the event that the Agreement is terminated, no new students will be admitted to the program; however, all students who have already been admitted to ASUJ, in accordance with the terms of this Agreement, will be allowed to complete their approved course of study under the terms contained therein.
- D. This agreement shall become effective at the time that the Arkansas Department of Higher Education has been notified and approval has been granted.



Lynita M. Cooksey, Ph.D.
Provost and Vice Chancellor for Academic
Affairs and Research
Arkansas State University-Jonesboro

7/27/18

Date



Kaleybra M. Morehead, Ed.D
Vice President for Academic Affairs
Southeast Arkansas College

7/24/18

Date

Appendix A:

AAS TO BAS IN ORGANIZATIONAL SUPERVISION

The following are courses that SEARK students must take to complete ASUJ's Bachelor of Applied Science in Organizational Supervision

SEARK	ASUJ
General Education – 15 Hours (Approx)	General Education – 20 Hours (Approx)
Technical Block – 45 Hours	Core Requirements – 21 Hours
	COMS 4243 Interpersonal Communication
	IDS 3013 Critical Thinking in the Profession
	IDS 4013 Seminar in Professional Development
	IDS 4023 Leadership in the Profession
	MGMT 3123 Principles of Management
	MGMT 3143 Human Resources Management
	MGMT 3153 Organizational Behavior
	Professional Requirements – 24 Hours (Choose 8 Courses)
	Health Supervision
	HP 4443 Healthcare Management
	HP 4543 Healthcare Service Delivery
	General Supervision
	COMS 4253 Intercultural Communication
	COMS 4263 Organizational Communication
	COMS 4373 Conflict Resolution
	MGMT 3163 Labor Relations and Collective Bargaining
	MGMT 3193 Social Impact Management
	MGMT 3613 Leadership
	MGMT 4143 Organizational Change and Development
	MGMT 4173 Compensation Management
	Industrial Manufacturing
	RET 3113 Fundamental Applications of Renewable Energy
	TECH 3773 Statistics
	TECH 3843 Manufacturing Materials and Processes
	TECH 3863 Industrial Safety
	TECH 4813 Operations Systems Research
	TECH 4823 Quality Assurance
	TECH 4883 Work Center Management