Poster Printing Information

Creative Services and Print Shop Prices:

1. Creative Services - Ron Looney, Mark Reeves – bottom floor of Administration Bld. will do the layout at no charge.  Their size is limited to 12 inches by 18 inches.  The cost is $2.00 per poster.  If only printing 1 poster, they prefer for individuals to have their art and design already developed.

1. For a larger poster, 40 inches is the limit on one dimension and there is no limit on the other dimension, the price is $8.00 per square foot and is printed in the Print Shop.

1. To have the larger size poster laminated, the cost is $10.00 per square ft. and is printed in the Print Shop.
2. Same size but printed on foam core or heavy weight backboard, the price is $12.00 per square ft. and laminated is 2.00 extra but most people don’t have foam core laminated and this is made in the Print Shop.
3. Shipping tubes are available for 4.00 each and the size is 48 inches tall.

Library Prices:

There are two paper widths, and the price per foot for printing posters or banners is $2.50 per foot for the 24-inch wide paper and $5.00 per foot for the 42-inch wide paper.

 Additionally, there are memory capacity issues with the printer (it is several years old) and the maximum length for any single print job is four (4) feet, making $20.00 for a 42-inch by 48-inch poster the highest price we would charge for a single printing.